



Listowel District Secondary School Parent/Guardian Handbook

**Listowel District Secondary School
155 Maitland Avenue South
Listowel, Ontario
N4W 2M4
(519) 291-1880**

**Principal – Kim Crawford
Vice Principal – Jenalyn Ignor
Vice Principal – Barry Brohman
School Council Chair - Rosalia Mills**

The information provided in this handbook is intended to support parents and guardians as they help their teenagers navigate high school at LDSS. When setting out guidelines and procedures for students, staff, and parents, we incorporate parent voice gathered at school council meetings and student voice collected throughout the school year. All policies applied at L.D.S.S. will be consistent with the Acts and Regulations governing education in Ontario and the policies established by the Avon Maitland D.S.B.

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Welcome

Dear Parents/Guardians:

We welcome you to LDSS as partners in your child's education. The teenage years can be challenging times for parents as we figure out how to monitor, guide, and release increasing responsibilities to our children as they get older. Parents and school staff are partners, working together to provide students with strategies and tools to grow and manage the increasing responsibilities that come with increased independence. While, this doesn't happen for all students in the same way, to the same degree or on the same timeline, increased independence is one of the goals of high school. This handbook is designed to provide you with information that you can refer to and use in conversation with your child and with the school.

Parents and guardians have a key role in shaping and supporting student learning as you were likely your child's first teacher and know both their strengths and needs. Together we can build the academic and personal resources your child will require to be successful in high school and after their time at LDSS. We hope that you find the information in this handbook useful to supporting your teenager in high school.

Some Ways to Support Your Child in High School

(Adapted from *Beyond the Bake Sale: The Essential Guide to Family-School Partnerships*)

- Review the information in the Parent Handbook
- Advocate for your child when needed, but also support your child as they learn to advocate independently.
- Help your child with pathway planning by talking about course selections and goals for after high school (The beginning of semester two is a good time, as course selection is in February).
- Attend a School Council meeting or join School Council
- Encourage extra-curriculars like clubs and sports
- Stay up-to-date on the website and school social media
- Sign up for School Messenger
- Attend parent/guardian-teacher conferences
- Attend information sessions
- Talk to your child about what they are learning
- Have high expectations
- Borrow resources from our parent centre in the library
- Follow your child's progress by monitoring attendance, homework, grades, and test scores
- If the school schedule for information sessions and parent nights doesn't work for your work schedule, reach out to let us know so we can make other arrangements with you.

SCHEDULES, DATES, AND LISTS

School Day Schedule for Regular Day and Bus Delay

<u>BELLS</u>	<u>REGULAR DAY</u>	<u>BELLS – 2 HOUR BUS DELAY</u>
8:05	Warning Bell	10:05 Warning Bell
8:10	Period 1	10:10 Period 1
9:35	Period 2	11:00 Period 2
10:50	End of Period	11:50 End of Period
11:40	Warning Bell	12:35 Warning Bell
11:45	Period 4	12:40 Period 4
1:00	End of Period	1:30 End of Period
1:05	Period 5	1:35 Period 5
2:20	End of Day	2:20 End of Day

*NOTE: No travelling time. Please encourage students to move promptly to next class.

It is important that students remain seated until they are dismissed from class. Lining up at the doorway is discouraged as it sets the tone for misconduct in the halls.

School Year Calendar

APPENDIX B



Ministry of Education

School Year Calendar 2019-2020

Avon Maitland District School Board
Secondary

Legend: H - Statutory Holiday Schedule E - Scheduled Examination Day P - Professional Activity Day B - Board Designated Holiday

Month	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August 2019				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
September 2019	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30				
October 2019	H	1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
November 2019					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
December 2019	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
January 2020			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
February 2020	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28					
March 2020	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
April 2020			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	
May 2020					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
June 2020	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30			
July 2020			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31

Note: The 2019-2020 calendar provides for 194 possible school days between September 1, 2019 and June 30, 2020. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days.



Significant Dates

(Report card dates are approximate)

Date	Activity
Wed., Aug. 28	Student Pre-Registration (Grade 9 Only)
Thurs., Aug. 29	Timetable Adjustments for Students
Mon., Sept. 2	LABOUR DAY
Tues., Sept. 3	FIRST DAY OF SCHOOL
Tues., Sept. 10	Photo Day
Wed., Sept. 18	Grade 9 Camp Day (Rain Date Thurs., Sept. 19)
Fri. Sept. 13	P.A. Day
Thurs., Sept. 26	Terry Fox Walk
Fri., Oct. 11	Commencement
Fri., Oct. 11	Interim Reports Issued
Mon., Oct. 14	THANKSGIVING DAY
Thurs, Oct. 24	Photo Retake Day
Thurs., Oct. 24	Parents' Night
Fri., Nov. 8	P.A. Day
Tues., Nov. 5	Term 1 Ends (Civics/Careers switch)
Fri., Nov. 15	Semester 1 First Provincial Report Card Issued
Fri., Dec. 6	P.A. Day
Mon., Dec. 9 – Fri., Dec. 13	Grad Photos
Mon., Dec. 23 – Fri., Jan. 3	CHRISTMAS VACATION
Mon., Jan. 6	Classes Resume
Mon., Jan. 13-Fri., Jan. 23	Sem. 1, EQAO Grade 9 Math Test
Fri., Jan. 24– Thurs., Jan. 30	SEMESTER 1 FINAL EXAMINATIONS
Fri., Jan. 31	P.A. Day
Mon., Feb. 3	Semester 2 Begins
Fri., Feb. 7	Semester 1 Final Provincial Report Card Issued
Thurs., Feb. 13	Deadline for 2020-21 Student Course Selection to be Submitted
Mon., Feb. 17	FAMILY DAY
Fri., Mar. 13	Interim Reports Issued
Mon., Mar 16 – Fri., Mar. 20	MARCH BREAK
Thurs., Mar. 26	Parents'/Guardians' Night
Tues., Mar. 31	OSSLT
Fri., Apr. 10	Good Friday
Mon., Apr. 13	Easter Monday
Fri., Apr. 17	Term 1 Ends
Mon., Apr. 20	Term 2 Begins
Fri., Apr. 24	Semester 2 First Provincial Report Card Issued
Fri. May 1	P.A. Day
Mon., May 18	VICTORIA DAY HOLIDAY

Tues., June 2 – Mon., June 15	EQAO Grade 9 Math Testing
Mon., June 8	P.A.Day
Fri., June 19-Thurs., June 25	SEMESTER 2 FINAL EXAMINATIONS
Fri., June 26	P.A. Day, Final Provincial Report Card

Student Council	
Position	Student(s)
President	Evan Saisensouk
Vice-President	Karson Wick
Student Secretary	Jolene Horn
Treasurer/Chair	Ben Carter
Student Senator	Jolene Horn, Makenzie Hallum
Spirit Leaders	Andy Peleshok, Jereelyn Corcoran
Health and Wellness	Keara Kuper, Rama Shtovba
Social/Dance Convenor	Karson Wick
Communications & Student Voice	Damaris Kuepfer

Student Athletic Association
Calvin Van Donkersgoed Cam Weber Adam Katerberg Lexi Johnston Brianna Nichol Hailie Fischer

North Perth Community of Character and AMDSB Character Traits

At LDSS we work with students to support and develop positive character. “Character refers to qualities of the individual essential for being personally effective in a complex world” (Fullan).

The North Perth Community of Character follows the same attributes as the Avon Maitland District School Board.

<ul style="list-style-type: none"> ● Responsibility ● Persistence ● Optimism ● Honesty ● Fairness 	<ul style="list-style-type: none"> ● Inclusion ● Respect ● Empathy ● Courage ● Compassion
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COMMUNICATION AND SUPPORT

When you need assistance or need to contact the school, please call 519-291-1880. All general inquiries and attendance information can be discussed with the secretaries/receptionists. Further inquiries, requests, and conversations can be directed to the departments outlined in the chart below, at your request. Please remind your student that they have a team of support at the school. There is a bulletin board in the front hall near the office that outlines the chart below for students to refer to all year.

Student Support- by Alpha (VP, Guidance, Learning Services)

Student Services Course Selection, Timetable Questions, Post Secondary Applications, Specialist High Skills, Community Involvement Hours, General Well-Being, Referrals to Community Support, and more		Special Education Individual Education Plans, Educational Assistants, Tech Support, Accommodations for EQAO Assessments		Administrator Concerns and questions that require an administrator	
Student Surname	Counsellor	Student Surname	Special Education Resource Teacher	Student Surname	VP
A-J	D. Goggin	A-L	S. Hubbard	A-K	B.Brohman
K-R	D. Mueller	M-Sh	J. Hugill	L-Z	J. Ignor
S-Z	L Coghlin	Si-Z	K. VanOsch		



School Messenger:

School messenger is the communication system used across the Avon Maitland District School Board, designed to communicate student attendance information to families and to send out mass communications to parents as efficiently and quickly as possible. For example, a message may need to go to only parents of students in a single class or entire grade, or to larger groups like parents and guardians of all students. School messenger pushes information out to your devices based on how you set up your account. Notices may be delivered by the individual school your child attends, or from the Avon Maitland District School Board. All messages will be delivered to the email address provided to the school at registration (the email address we have in our database for you). Emergency messages will also be texted to your phone by the Avon Maitland District School Board. An example of an emergency message is if the entire school board is closed due to weather. To receive emergency messages texted to your device, text the word YES to 978338

Website

Our website acts as both a living newsletter for what is going on in the school as well as a bulletin board for announcements. We make every effort to keep the website current with information regarding the whole school, such as exam schedules, and school/board announcements. While we may include celebrations for individualized classes, teams, and clubs, the website is focused on

answering the question: What do all students need to know? Information on the website is available to anyone around the world who clicks on our website.

Social Media

LDSS uses two social media platforms and these accounts are managed by administration. We use these accounts as ways to provide short celebrations and snippets of activities taking place at school as well as reminders. These are public posts. Our recognized, administrator accounts are: Twitter and Instagram: @ListowelDSS

Email, Google Classroom, SeeSaw, and more. . .

The world of technology and communications is quickly changing. Teachers may use a variety of methods to communicate with parents, such as email or phone calls. They may communicate with students using the student's school gmail (ending in @ed.amdsb.ca) or google classroom. There are a variety of other applications that teachers may use. Please talk to your student and teacher if there is a question around communication.

Weather Delays and Cancellations (see page 12)

Your best source for weather delays and cancellations is www.ourschoolbuses.ca

Attendance

LDSS Absence Policy

The school is required by law to account for all students each day. Students who are aware of an upcoming absence (medical appointments, family vacations, tournaments, etc) are required to account for their absence either by having a parent/guardian phone the school or by bringing a note to the office **prior to the absence**. [A message can be left 7 days a week 24 hours a day @ 519-291-1880, ext.222.](tel:519-291-1880)

Students who are absent due to illness or other family emergencies should have a parent/guardian phone the school the day of their absence (519-291-1880, ext.222). Without a note or phone call within **two days** the school is required to enter the student as truant and detentions will be assigned.

Students who must leave school during the day for an appointment, must get an Excuse Slip at the Office before 8:10 a.m. Upon return to school, students must check in with the Office before going to class.

Students who are ill during the day must report to the office. If necessary, a parent or guardian will be called to pick up the student or give permission for the student to go home. In the case where a student must leave school suddenly, the office must be made aware that the student has left for the day because the school is responsible for the safety of all students. In these cases, students should sign out through the main office. **Failure to sign out through the main office will result in one detention being assigned** for failing to sign out.

After a student becomes eighteen years old, by Ontario law, they do not require a parent note for absences. Under the Education Act, the principal is given the authority to grant or to deny the request according to the validity of the reason for the requested absence given by the adult student.

Assemblies are a regularly-scheduled part of the curriculum and are designed to be educational, informative and to build school community. **Attendance is mandatory.**

Automated phone calls are made daily to the student's home indicating any unexcused class absences that day.

LDSS Late Policy

Students are considered **late for class** if they are not in their seats when the bell rings. Sometimes students will place their books in the classroom but that does not mean they are on time. The student must be physically present in the class.

Students late for any period are to report directly to the main office. **After three lates in a given period** the office will assign a 25 minute detention for each subsequent late in that given period. Parents will be notified as necessary. Continued lates may result in suspension.

Acceptable reasons for being late (accompanied with a parent note or phone call):

- Medical, dental, legal appointments
- Compassionate reasons
- Injury
- Illness

Unacceptable reasons for being late:

- Slept in
- Missed the bus
- Late lunch
- With a friend
- Working on a project or homework

LDSS Policy on Late/Missed Assignments

a) Students who miss a test or assignment date, due to sudden illness or other valid unanticipated absence, will be expected to discuss his/her absence with the teacher immediately upon return. It is the responsibility of the absent student to complete the test/assignment to the teacher's satisfaction within the new timelines. Assignments can be submitted to the teacher electronically.

b) Students who will be absent to participate in authorized school activities (Huron Perth league games, field trips, medical appointments, etc.) should consult with their teachers to make alternative arrangements, **ahead of time** concerning class work, homework assignments and/or tests that they will miss. Failure to make prior arrangements may result in an "incomplete" for the work missed.

- c) Absence on the day of a test or assignment deadline during the term:
→ In the event that a student misses a known test and does not have a valid reason, the student will be given an incomplete.
→ Late Assignments will be dealt with according to the LDSS Policy outlined.

LDSS Policy on Late Assignments

Listowel District Secondary School believes it is a lifelong skill to come to work prepared and to meet deadlines. To develop this skill set Listowel District Secondary School believes all students should hand in all assignments on time. As a result, the following procedures will apply for all assignments.

A) For all Grade 9 and 10 courses:

A 10 % (up to one full level) reduction will be imposed on late assignments, consisting of a 2.5% reduction each day for 4 school days following the due date. If the assignment is not received by the end of class on the fourth day, an "I" or incomplete will be assigned.

B) For all Grade 11 Courses:

A 10 % (up to one full level) reduction will be imposed on late assignments, consisting of a 5% reduction each day for 2 school days following the due date. If the assignment is not received by the end of class on the second day, an "I" or incomplete will be assigned.

C) For all Grade 12 Courses:

A 10 % (up to one full level) reduction will be imposed on late assignments received the day following the due date. If the assignment is not received by the end of class on the day following a due date, an "I" or incomplete will be assigned.

- d) Absence from final evaluations or exams will result in a mark of "0" unless the absence is cleared for medical, legal or compassionate reasons. A medical note must be presented for illness.
- e) If a student misses or does not complete the final evaluation(s) in any course, a zero (0) may be assigned and used in the calculation of the final mark.
- f) Students are not permitted to miss class to complete assignments or to study.

Bus Procedures at LDSS

1. **Behaviour:** The code of behaviour applies at all times on all buses or field trips. Students are expected to observe polite behaviour while on school buses. The bus driver is in charge and has the support of the School Board and school in directing students. Improper conduct may result in the student losing his/her bus privileges and/or school suspension. DO NOT bring peanuts or nut products on the bus!
2. **Departures:** Buses will leave LDSS. at 2:30 p.m.
3. If for some reason a student needs transportation on a bus on which he/she is not normally a passenger, he/she must bring a note from a parent or guardian requesting permission. Such

notes must be received before the student will be given permission. The student may be given a bus slip which must be given to the bus driver. For reasons of liability the School Board has restricted this privilege so that students can only ride on a bus operated by the same company as their original bus. Do not expect that permission can be granted. Town students are not permitted access to the buses.

4. Students who require alternate transportation (on a regular basis) to/from an alternate residence may complete a special request form. This form must be completed and submitted to the school principal for consideration by Huron Perth Student Transportation Services.
5. Changes due to poor **weather conditions**:
 - a. Please do not call the school for information relating to the operation of buses. Our lines must remain open for emergency calls.
 - b. An announcement regarding the operation of the school buses will be made at 6:30 a.m. It is the student's responsibility to listen to one of these stations on mornings when a bus delay or cancellation is possible.

Inclement Weather

If the weather forces a cancellation of the buses, your best source for weather delays and cancellation information is our website at www.ourschoolbuses.ca. Announcements will also be made on the following radio stations as early as possible: AM 920 - Information Country, FM - 101.7 The One, FM - 94.5 The Bull, AM 1240 - CJCS Radio, FM - 107.7 Mix FM and can be accessed from the AMDSB home page: www.yourschools.ca Click on "weather related delays and cancellations". The website features RSS feeds, allowing for parents and students to receive on their home computer instant notification of weather announcements pertaining to the school or schools their students attend. Subscribing to an RSS feed is free.



Updates will also be made via twitter: ListowelDSS.

If the roads are in very poor condition, the announcement will declare the school "open with no buses running". In this case, the school will be open, this provides students able to attend with an opportunity to work on projects or assignments or to receive help from teachers. The school library will usually be open for student use. The cafeteria will not be open for the purchase of food.

If weather conditions are unusually severe and roads are impassable, the announcement will declare the school "closed". The school building will be locked.

Two Hour Delay

If a two-hour delay is announced, this indicates a delay in pick-up time. For example, a student normally picked up at 7:15 a.m. would then be picked up at 9:15 a.m. On such a day, the school will be open at the usual time. A study period will be provided, 8:10 a.m. to 10:10 a.m. for town students. This study period is an opportunity for students to seek individual help from their teachers and to work on assignments or projects. Beginning at 10:10 a.m., all students will follow their usual timetable with shortened periods.

Parking

Parent/Visitor Parking and Drop Off

As with many schools, parking can be a challenge. Visitors may use the north parking lot (Staff Parking Lot) and enter through the North doors. Visitors may also park in the South Lot (Student Parking Lot) and enter through the Centre or Main doors of the school.

Drop Off

Please avoid bus zones by dropping students off as close to the corner of Main and Maitland (near the electronic school sign) or at the corner of Nichol and Elma (near the back access to the school).

Parking for Student Drivers

Students with valid driver's licenses will register their vehicles at the main office. All vehicles using the student parking lot must be registered and have a valid LDSS parking pass displayed.

The procedures outlined in the student handbook must be observed by students wishing to drive vehicles to school. They are in place for safety reasons. Parking privileges can be revoked for students who are not compliant. There will be parking for motorcycles only in the Tech parking lot. Please contact the office for a pass. At the beginning of winter, there will be a meeting for all students wishing to bring snowmobiles to school. A valid driver's license is required for students wishing to bring any motorized vehicle to school.

Vehicles parked on school property are under the jurisdiction of the school. Students have full responsibility for the security of their vehicles and will make certain they are locked and their keys are not given to others. Students will be held responsible for any prohibited objects or substances, such as alcohol, drugs, and weapons, which are found in their cars and will be subject to disciplinary action.

Bicycle parking is available in the main quadrangle. Enter this area from the Elma St. E. entrance to the school. Students are required to lock their bicycles.

GENERAL POLICIES AND PROCEDURES

Academic Honesty

LDSS values the highest standards of academic conduct. Research for essays, projects and assignments is an important part of learning. Our students learn proper procedures for citing the work of others and are honest about the work that they submit under their own name. A variety of research methods which are appropriate to the subject, grade and course type are taught to help students avoid plagiarism (the uncredited use of others' work, from sources such as the internet, books, magazines and other sources), which is a form of fraud. Students are strongly encouraged to work with their teacher to ensure that the work which is submitted is honest and reflects the student's best efforts and learning. When it is clear that a student has not been academically honest, Academic Disciplinary School Team will determine the consequences for cheating and plagiarizing taking into account any previous incidents of academic dishonesty and using progressive discipline. Consequences for academic dishonesty are not limited to, but may include one or a number of the following.

- Discussion with the teacher and/or Principal/Vice-Principal about the importance of academic honesty;
- Reduction in the student's development of learning skills and work habits (eg. from Good to Satisfactory);
- Resubmit the assignment;
- Complete an alternative assignment;
- Retake the test;
- Receive a mark penalty on the assignment;
- Loss of credit (requires consultation with Regional Superintendent).

Accident and Injury

Students who are injured at school are required to report such injury to the supervising teacher immediately, and an Accident Report shall be completed. Claims on insurance may be invalid if an accident is not reported the same day it occurs. Accidents which result in damage to school equipment or property must be reported immediately to the Office. Injury which may have caused a concussion must be reported to the office immediately.

Accident Insurance

Information regarding student accident insurance plans is available to all students at the beginning of the school year. While subscription to these insurance plans is voluntary, we encourage all families to purchase this insurance as Board insurance does not cover student accidents, including injuries sustained while playing sports or while participating in physical education class or field trip activities. The school is not responsible for costs not covered by provincial or private health plans.

Announcements

Students are to remain quietly in their classrooms during announcements. Students on study period are asked to remain quiet in the halls during the announcements.

Cafeteria Use and Food Consumption

Consumption of food and beverages are allowed in the cafeteria, in the hall outside the cafeteria and in the picnic area of the main quadrangle. Students are expected to do their part to keep our school and property clean. It is respectful and responsible to clean your table or eating area, use appropriate garbage and recycling receptacles.

Cell Phone Policy

If you need to reach your students, please contact the office or text/call during lunch. The office will pass messages along to your student.

Cell phones or other such devices may be used in class only as part of a lesson as instructed by the teacher. **Otherwise, cell phones or other such devices must be stored out of sight and notifications turned off while in class.**

The office is a no cell phone zone. Students are expected to have their cellphones out of sight when they are in the office. Students serving any type of detention or suspension in the office should not bring their cell phones.

Please note that inappropriate use of a cell phone or other such devices will follow progressive discipline, starting with a warning, placing the phone in the student's locker, and potentially resulting

in the student delivering their cell phone to the Principal or Vice-Principal, where it will be turned off, and safely stored in the office until the end of the day. Misuse could result in a parent being requested to pick up the cell phone and/or the cell phone not being allowed back in the classroom.

Cell phones are prohibited from use in the school change rooms and washrooms. All privacy and criminal laws regarding cell phone use must be adhered to by students.

Classroom Fees

There will be no fees or cost charged to students to participate in the regular day school program. Fees may be charged where the student chooses to upgrade the material or where purchase of material is optional. Students enrolled in secondary schools in Avon Maitland District School Board can expect to be provided with the basic classroom learning resources that are required in order to complete the course expectations. It is recognized there may be optional resources that students may purchase to enhance their program. Students are expected to come to school ready and willing to participate actively in their own learning. To that end, students are expected to bring materials with them for their own personal note-taking (eg. pencils, pens, paper, binders).

Computer And Internet User Agreement

All students are assigned an individual computer account and a Google Applications For Education (GAFE) account. They may access only their account. Usernames and passwords must not be shared. It is considered a serious offence to access an account that is not your own. If you are caught using another student's login name, all your computer privileges may be removed.

Dance Policy

1. Students who attend LDSS may attend Dances. Students bringing guests will register the guests two days before the dance. Elementary students may not attend LDSS dances and graduates are considered guests (require a host to register them for the dance).
2. Students are expected to come to school and to school sponsored events, such as dances, free from the influence of alcohol or drugs. The use or possession of such substances on school property is forbidden. Students observed to be under the influence or in possession of alcohol and/or drugs will be removed from the dance and their parents/guardians and/or police notified. The student will be suspended from school.
3. If a student leaves before the dance is over, they will not be readmitted.

Dress Code

The responsibility for the dress and grooming of a student rests primarily with the student and his or her parents or guardians.

Allowable Dress & Grooming

- Shirts and dresses must have fabric in the front, back, and on the sides.
- Clothing must cover undergarments. Boxer waistbands and bra straps excluded.
- Fabric covering all private parts must not be see-through.
- Hats and other headwear (Eg. sunglasses) must allow the face to be visible and not interfere with the line of sight to any student or staff. Hoodies must be down in the building so faces are visible to staff.

- Clothing must be generally suitable for all types of learning activities (regardless of the student time table) including science labs, wood shop, foods and drama.*
- Specialized courses may require specialized attire, such as sports uniforms, specific footwear, or safety gear.

Non-Allowable Dress & Grooming

- Clothing may not depict, advertise or advocate the use of alcohol, tobacco, marijuana or other controlled substances.
- Clothing may not depict or allude to swearing, pornography, nudity or sexual acts.
- Clothing may not use or depict discriminatory or hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation (see Ontario Human Right Code)
- Bandanas and gang references are not permitted.

Students who do not comply will be asked to change their clothing. Further non-compliance may lead to disciplinary action. Discipline for dress violations will be consistent with discipline policies for similar violations, for example failure to follow the direction of the administration.

Students are permitted to wear hats in the halls. Students may be asked to remove their hat in classrooms and other learning spaces at the direction of the staff member. Hats will not be permitted in the main office. Taking off one's hat when requested to do so, shows respect, and failure to comply with a request will be met with consequences. Other forms of headgear, including sunglasses, bandanas and sweater hoods are not to be worn inside the school.

The School Council annually reviews the school dress code. Any changes to the dress code would follow the review and consultation with School Council.

Fighting and Harassment

Fighting on or off school property during the school day is unacceptable. Verbal or electronic abuse, threats, or intimidation is also unacceptable. Engaging in these activities may result in the school contacting the police and issuing a suspension.

Food and Drink in Class

Students may not leave class for the purpose of getting/purchasing food. Teachers will develop a food and drink policy in their classes as part of their classroom procedures and students will be expected to follow the classroom procedure.

Halls

Students will move promptly to their next class during the change of periods. Students should use the library or the cafeteria as a study or group work area during their spare. Students cannot loiter or roam the halls during class time.

Lockers

1. Combination locks are required for all lockers. Locks may be purchased from the Student Services office. Students are to use only their assigned locker and are not to share with others.

2. Lockers are the property of the school, on loan to the student, and must be maintained properly by the student. The Principal/Vice-Principal reserves the right to search lockers without notice. If students have not provided the combination, as required, locks will be cut in order to gain access, at the student's expense.
3. Students should not give their lock combinations to friends.

Neighbours

Our school neighbours have the right, as private property owners, to enjoy peace and quiet. Students are expected to show their consideration of these rights by not loitering on or near their properties and the adjacent sidewalks, and by not defacing neighbouring properties in any way.

Responsibility of Valuables

The Avon Maitland District School Board, LDSS and its staff are not responsible for any personal property brought to the school. Included are such items as wallets, calculators, cell phones, laptops, or other personal electronic devices, clothing, watches, etc. held in lockers or given to teachers to be held for students. Every year we receive reports of students losing valuables from student lockers and Physical Education change rooms. Do not take valuables to this area of the school. Students should not bring valuables or large sums of money to school.

School Property

Where school property is damaged or destroyed, the student responsible will also be required to make financial restitution. The police will also be involved in some situations.

Smoking/Vaping

1. In accordance with The Smoke-Free Ontario Act a student may only smoke/vap if they are more than 20 meters off of school property.
2. Keep cigarettes (including e-cigarette, personal vaporizer or electronic nicotine delivery system) out of sight when in school. This includes at sporting events, within 20 meters of school property, and on school parking lots.

The Smoke-Free Ontario Act is provincial legislation that prohibits smoking (including e-cig, e-cigarette, personal vaporizer or electronic nicotine delivery system), chewing tobacco, or holding lit tobacco, as well as prohibiting the supply of tobacco to anyone under the age of 18 on school property including school grounds at any time. The Avon Maitland DSB further supports the Smoke-Free Ontario Act which restricts the use and supply of tobacco within 20 meters of Board property.

A tobacco offence will be reported to the Tobacco Enforcement Officer at the Perth District Health Unit and legal action may be pursued. A fine ranging from \$300.00 to \$5000.00 may be issued to anyone not complying with the Smoke-Free Ontario Act. In addition, the Principal or designate may administer, at any point, disciplinary measures that are deemed to be appropriate up to and including suspension if the Board policy is not followed. This policy is subject to change with a change in legislation.

Textbooks

Students are issued texts during the first week of the semester by the subject teacher. The student's name is to be placed in the space provided in each book. The student must pay the replacement cost of a book which is lost or damaged. It is the responsibility of each student to ensure the safe return of

these books.

Visitors

All visitors to the school, including parents and guardians, must report to the main office to obtain permission to be in the school, sign in, and receive a school visitor pass. It is the responsibility of LDSS students to ensure that any non-student in their company on school property reports to the office. Students may not bring visitors to school during class time without first obtaining permission from the Principal/Vice-Principal. This may only be granted for valid educational reasons at the discretion of the Principal/Vice-Principal.

Voluntary Student Fee

Students are encouraged to purchase the school's student card by paying the \$25 student fee. This fee is charged to help defray the costs of the operation of school organizations and events. The student card includes, but is not limited to the benefit of participating in the co-instructional programs and in the Student Council activities and dances. Students involved with co-instructional teams, groups and clubs will be made aware of any additional fund-raising obligations or participation fees prior to making a commitment to participate.

LDSS CODE OF CONDUCT

Code of Conduct

The AMDSB Code of Conduct "Together for Safer Schools" (and Admin Procedure 352) outline the guiding principles, standards of behaviour, consequences and other aspects of the Ministry's code of behaviour. All students at LDSS are expected to understand and adhere to the Code of Conduct. When students are sent to the office for violation of school, classroom or code requirements a Discipline Report Form (see Appendix B) may be used in the process. Teachers and school staff, under the leadership of school administration, are expected to adhere to the highest standard of respectful and responsible behaviour.

As role models, staff uphold these high standards when they:

- demonstrate and model respect for all students and colleagues;
- model inclusive behaviours and actions;
- help students maximize their outcomes;
- communicate regularly and meaningfully with parents;
- maintain high expectations and consistent standards of behaviour for all students; and,
- prepare students for the full responsibilities of citizenship, both locally and globally.

In the first week of school, all students in attendance review the Code of Conduct and School rules in grade level assemblies and in their classes. Please ensure that students who miss school or are late enrolling review the Code of Conduct on the School Website.

Consequences for Unacceptable Behaviour

A safe and accepting learning and teaching environment is essential for student achievement and well-being. A positive school climate means everyone — students, parents, staff and community members – feel safe, welcome and respected. Everyone has a role to play in promoting healthy

relationships and contributing to a school climate which helps to encourage appropriate student behaviour. When inappropriate student behaviour occurs, schools will use a progressive discipline approach which combines early and ongoing interventions to promote positive student behaviour. Schools consider a range of options to determine the most appropriate way to respond to each situation and help students learn from their choices, while taking into account their individual circumstances.

Consequences for unacceptable student behaviour, or attendance, may include any or all of the following:

1. Warnings and conversations with the vice-principal and/or principal
2. Detentions by teachers and/or school administration.
Detentions are to be served on the assigned day, in the detention room, at the start of the lunch period. They are 25 minutes long. Lunch may be eaten after the detention is served.
3. Consultation and team meetings with parents/guardians, teachers and/or school administration.
4. Counseling and/or mediation.
5. Removal of privileges (for example a student who drives recklessly in the parking lot may lose the privilege of parking at school for a period of time).
6. Police Involvement where there is concern that there is a legal issue or if the behaviour continues, it could escalate into a legal issue.
7. Restorative practices including restitution or community service.
8. Negotiation of a specific contract between the student and the school.
9. Suspension or removal from a specific class.
10. In school suspension.
11. Out of school suspension.
12. Adjustment to student program.
13. Expulsion from school.

What activities can lead to suspension?

The principal must consider suspension if a student has engaged in any of the activities listed below:

- uttering a threat to inflict serious bodily harm on another person
- possessing alcohol, cannabis (unless the student is authorized to use cannabis for medical purposes), or illegal drugs
- being under the influence of alcohol or cannabis (unless the student is authorized to use cannabis for medical purposes)
- swearing at a teacher or at any person in a position of authority
- committing an act of vandalism that causes extensive damage to school property at the student's school, to property on school premises, or property off premises if during a school trip/activity
- bullying, including cyber-bullying
- any act considered by the principal to be injurious to the moral tone of the school;
- any act considered by the principal to be injurious to the physical or mental well-being of any member of the school community;
- persistent opposition to authority.

Suspension will be considered whether the activity took place at school, at a school-related activity (e.g., a field trip), or in any other circumstances where the student's behaviour has an impact on the school climate (like cyber-bullying).

What must principals consider before suspending a student?

Before suspending a student, the principal must consider the individual circumstances of that student and must specifically take into account the following factors:

- the student does not have the ability to control their behaviour
- the student does not have the ability to understand the possible consequences of their behaviour
- the student's presence in the school does not create an unacceptable risk to the safety of another person
- the student's history (i.e., personal history such as a recent trauma in the student's life)
- whether progressive discipline has already been used
- whether the behaviour is related to harassment because of the student's race, ethnic origin, religion, disability, gender or sexual orientation or any other type of harassment
- how the suspension will affect the student's ongoing education
- the student's age.

If a student has special education needs and has an Individual Education Plan, the principal must also consider:

- whether the behaviour was a manifestation of a disability identified in the student's plan
- whether appropriate accommodation has been provided
- whether suspension is likely to aggravate or worsen the student's behaviour or conduct.

Each decision on discipline is unique for each student. Based on these factors, the principal can decide on different consequences and supports for each student. For example, two students may be involved in an incident but only one student may be suspended. Or, a principal may suspend one student for five days but suspend another for three days, and suggest counselling for both students.

How will parents hear about the suspension?

When students are suspended, the principal will make every reasonable effort to let their parents/guardians know within 24 hours. This will be followed by a letter notifying them about the suspension.

STUDENT EMERGENCY PROCEDURES

We are required to practice each of the following emergency procedures throughout the school year. All emergency procedures have been developed in consultation with the appropriate authorities (Fire, Police, Etc.) During a drill we announce that it IS a drill to avoid creating unnecessary fear and stress. Lockdown and hold and secure drills are typically held with the police present in the building. Most drills are scheduled to be a surprise for both students and staff. We try to schedule fire drills for days when the weather isn't too cold or wet. Students need to take the practice of these drills procedures very seriously.

Lock Down Drill

The following announcement will be made over the public address system:

“ Emergency – lockdown – lockdown – lockdown. This is [not] a drill. I repeat lockdown. Initiate lockdown procedures immediately. ”

If you are inside:

1. Move quickly to the nearest room or safe space.
2. Lock the door if possible.
3. Turn out the lights and cover the windows.
4. Stand or sit close together quietly in a safe area away from the door and windows.
5. Turn **OFF** your cell phone.
6. If you are in the bathroom, lock the stall door and stand on the toilet

If you are outside:

1. On the south side of the building you should proceed to behind the houses on Clayton Street.
2. On the east side of the building you should proceed to behind the houses on Maitland Avenue.
3. Do not enter the school. In the case of a drill, remain outside until the clear notice is given.

Remain in your classroom or safe location and stay calm until "All Clear" is announced.

IMPORTANT: Students must not be on their cell phones in order to keep all bandwidth open and avoid potentially sharing information that may put them in danger (on social media). This practice is also part of the drill.

Hold and Secure Drill

The following announcement will be made over the public address system:

"Hold and Secure. This is [not] a drill. Initiate hold and secure procedures."

If you are inside:

1. Move to the nearest room or safe space.
2. Close the outside windows and close window coverings on outside windows.
3. Turn off your cell phone.
4. Continue regular classroom routines.

If you are outside or in a portable:

1. Enter the school and proceed to the assigned area of the school.
2. Close the outside windows.
3. Turn **OFF** your cell phone.
4. Continue regular classroom routines

We CANNOT have visitors, guests, or deliveries during a hold and secure. This includes parents/guardians. Students CANNOT be dismissed. This protocol is developed in collaboration with the OPP.

Fire Alarm

When you hear the fire alarm (A repeated series of three buzzes):

1. All work shall stop. Motors and other equipment shall be shut down. Everyone is to leave the building immediately by the route designated for that class.
2. Students should move out of the building quickly and quietly without running.
3. Move well away from entrances to allow easy access for fire department vehicles and personnel, at least 10 m from the building.
4. Teachers will be taking attendance so students must report to their teacher.

5. Students that are in the washroom or another area of the school need to exit the building at the closest doors. Students should check in with the closest teacher (if they cannot see their own class) and the teacher will report to Principal/Vice-Principal the students location.
6. Students on a spare should exit the building at the closest doors and should check in with the closest teacher who will report to Principal/Vice-Principal the students location.

Severe Weather Drill

The following announcement will be made over the public address system:

“Severe weather is approaching. This is [not] a drill. Initiate severe weather procedures.”

1. Students in gyms, shops, and classrooms move to adjacent interior hallways. Students should be away from any doorways, windows or shelving with glass. The last person from the room will close the door upon exiting. (Windows should be closed if time permits.)
2. Students and teachers kneel on the floor in the designated hall area.
3. Students on school fields return to school hall areas as designated by the teacher. If this is not possible, find a hollow or low spot, lie down and protect your head. Stay away from power lines.
4. An announcement will signal the return to classrooms.

Note: In the event of a tornado watch, classes in portables will be relocated to alternate classrooms within the school building.

Emergency Evacuation Drill

The following announcement will be made over the public address system:

“Emergency Evacuation. This is [not] a drill. Initiate emergency evacuation procedures.”

1. All work shall stop. Motors and other equipment shall be shut down. Everyone is to leave the building immediately.
2. Students should move out of the building quickly and quietly without running and relocate following the fire route to exit the building, then proceed to the classes designated area on the main field. (Teachers will be taking attendance so students need to report to their teacher. Students on a spare should sign in at the command center at the edge of the grass by the)
3. If necessary, students and staff may be relocated to an offsite location. If this occurs, students must remain with their teacher and proceed safely to the designated offsite location.

Medical Emergencies

In case of a medical emergency in the classroom, the teacher (or a student, if necessary) shall:

1. Contact the Main Office using the intercom or telephone (Dial 0).
2. Inform the Office of the nature of the problem.
3. The Office will provide appropriate assistance immediately.

*We provide students with this information, but run this drill for the staff only in order to practice mobilizing our medical emergency team.

EXTRACURRICULAR ACTIVITIES

Extra curricular activities help students find community at school. We encourage all students to participate in clubs, sports, and school events. We also recognize that students can stretch themselves with too many commitments. It is important for student well-being that there is a balance of work (academics, jobs, etc) and fun, healthy activities like dances, sports, and clubs. These activities can also provide opportunities for student leadership and leadership development.

Transportation

Students, regardless of their age, are required to be transported to and from events using school provided transportation, not private vehicles. Parents/guardians may drive their own children to and from events only. IF parents wish to drive students who are not their children (the friends of their children, for example) the appropriate forms (volunteer driver) must be filled out at the school and proof of liability of at least \$1 000 000 must be provided (photocopy). These forms will be completed and submitted to the school at least 2 days prior to the event. Please visit the office and talk to our secretarial staff for the appropriate forms.

Students who are 18 years old may drive themselves after completing this same paperwork and showing proof of insurance at least two days prior to the event. **They may not drive other students.**

Eligibility for Sports Teams and Clubs

In order for a student to participate in extracurricular activities the following must be maintained/completed:

- a) Success in course work
- b) Attendance
- c) Consultation with their teachers in advance of any absence concerning class work, homework assignments and/or tests that they will miss.
- d) Consent Forms must be signed and returned.
- e) Athletic Contract for each sport signed by teachers and parents/guardians.
- f) The student must have paid the player participation fee for sports (Pay to Play) and the Student card fee.

Athletics

LDSS has traditionally been represented in all the major sports for interschool competition. We invite all the Grade 9 students to try out for the junior teams because the future of sports at LDSS lies with the Grade 9 athlete who someday will become a senior competitor. Students in all grades are asked to try out any time.

The Ontario Federation of School Athletic Associations (OFSAA) is responsible for the rules that govern secondary school athletes in inter-school competition. Students should consult the Head of Physical Education or the OFSAA website at www.ofsaa.on.ca if they have questions about eligibility.

All students participating in Athletics, must have their Athletic Contract signed by their teachers and parents/guardians for each sport they are participating in.

Each year, the list of activities offered at LDSS may vary.

CLUBS	FALL SPORTS	WINTER SPORTS	SPRING SPORTS
AV Club	Jr. Girls Basketball	Jr. Boys Basketball	Jr Boys and Girls
Band	Sr. Girls Basketball	Sr. Boys Basketball	Badminton
Black Door Theatre	Boys Baseball	Boys and Girls Curling	Sr Boys and Girls
Choir	Cross Country (Boys and Girls)	Jr Girls Volleyball	Badminton
Engineering Club	Boys and Girls Golf	Sr Girls Volleyball	Jr Boys Soccer
FUTSAL - Indoor Soccer	Girls Field Hockey		Jr Girls Soccer
Gender Sexuality Alliance (GSA)	Boys and Girls Tennis		Sr Boys Soccer
International Club	Jr Boys Volleyball		Sr Girls Soccer
Knitting Club	Sr Boys Volleyball		Girls Softball
Math Contests			Girls and Boys Track and Field
Me To We			
Not So Scroogey Christmas			
Ontario Students Against Impaired Driving			
Student Athletic Association			
Student Council			
Trivia Club (competes)			
Yearbook			
Video Game Club			

Course Codes

GRADE 9

- ADA10 Dramatic Arts- Open Level
- AMI10 Instrumental Music-Band- Open Level
- AVI10 Visual Arts- Open level

BTT1O Information and Communication Technology for Business- Open level
CGC1D Issues in Canadian Geography- Academic
CGC1P Issues in Canadian Geography- Applied
ENG1D English- Academic
ENG1L English- Locally Developed
ENG1P English- Applied
FSF1D Core French- Academic
FSF1P Core French- Applied
GLE1O Learning Strategies: Skills for Success in Secondary School- Open
MAT1L Mathematics- Locally Developed
MFM1P Foundations of Mathematics- Applied
MPM1D Mathematics- Academic
PPL1O Healthy Active Living Education- Open level
SNC1D Science- Academic
SNC1L Science- Locally Developed
SNC1P Science- Applied
TEJ1O Exploring Computer Technology- Open
TIJ1O Exploring Technology- Open

GRADE 10

ADA2O Dramatic Arts- Open level
AMI2O Instrumental Music- Band- Open level
ASM2O Media Arts- Open level
AVI2O Visual Arts- Open level
AWQ2O Visual Arts- Open level
BBI2O Introduction to Business- Open level
CHC2D Canadian History Since World War 1- Academic
CHC2L Canadian History- Locally Developed
CHC2P Canadian History Since World War 1- Applied
CHV2O Civics and Citizenship- Open level
ENG2D English- Academic
ENG2L English- Applied
ENG2P English- Locally Developed
FSF2D Core French- Academic
GLC2O Career Studies- Open level
GLE2O Learning Strategies: Skills for Success in Secondary School- Open level
HFN2O Food and Nutrition- Open
MAT2L Mathematics- Locally Developed
MFM2D Foundations of Mathematics- Applied
MPM2D Foundations of Mathematics- Academic
PAD2O Outdoor Education- Open level
PAL2O Healthy Active Living Education (Large Group Activities -Hockey)- Open level
PPL2O Healthy Active Living Education- Open level
SNC2D Science- Academic
SNC2L Science- Locally Developed
SNC2P Science- Applied
TCJ2O Construction Technology- Open level
TDJ2O Technological Design- Open level
TEJ2O Computer Technology- Open level
TMJ2O Manufacturing Technology- Open level
TTJ2O Transportation Technology Open level

GRADE 11

ADA3M Dramatic Arts- Open
AMG3M Instrumental Music- Guitar- University/College Preparation
AMI3M Instrumental Music- Band- University/College Preparation
ASM3M Media Arts- University /College Preparation
AVI3M Visual Arts- University/College Preparation
AWQ3M Visual Arts- University/College Preparation
BAF3M Financial Accounting Fundamentals- University/College Preparation
BDI3C Entrepreneurship: The Venture- College Preparation
BMI3C Marketing: Goods, Services, Events- College Preparation
CHW3M World History to the Fifteenth Century- University/College Preparation
CLU3M Understanding Canadian Law- University/College Preparation
COP2X Co-operative Education and Work Experience, 2 credit- Open level
COP4X Co-operative Education and Work Experience, 4 credit- Open level

ENG3C English- College Preparation
 ENG3E English- Workplace Preparation
 ENG3U English- University Preparation
 FSF3U Core French- University Preparation
 GLE3O Advanced Learning Strategies: Skills for After Secondary School- Open level
 GPP3O Leadership and Peer Support- Open level
 HNC3C Understanding Fashion- Open
 HPW3C Working with Infants and Young Children- College Preparation
 HSP3C Introduction to Anthropology, Psychology, and Sociology- College Preparation
 HSP3U Introduction to Anthropology, Psychology, and Sociology- University Preparation
 MBF3C Foundation for College Mathematics- College Preparation
 MCF3M Functions and Applications- University/ College Preparation
 MCR3U Functions- University Preparation
 MEL3E Mathematics for Work and Everyday Life- Workplace Preparation
 NBE3U English- University Preparation
 PAD3O Outdoor Education- Open level
 PAF3O Healthy Living and Personal Fitness Activities- Open level
 PAL3O Healthy Active Living (Large Group Activities- Hockey)- Open Level
 PPL3O Healthy Active Living Education- Open level
 SBI3C Biology- College Preparation
 SBI3U Biology- University Preparation
 SCH3U Chemistry- University Preparation
 SPH3U Physics- University Preparation
 SVN3M Environmental Science- University/College Preparation
 TCE3E Construction Technology- Electricity- Workplace Preparation
 TDJ3M Technological Design- University/College Preparation
 TEJ3M Computer Engineering Technology- University/College Preparation
 TMJ3C Manufacturing Technology- College Preparation
 TTJ3C Transportation Technology- College Preparation
 TWJ3E Custom Woodworking- Workplace Preparation

GRADE 12

ADA4M Dramatic Arts- University/ College Preparation
 AMI4M Instrumental Music- Band- University/College Preparation
 ASM4M Media Arts- University/College Preparation
 AVI4M Visual Arts- University/ College Preparation
 BBB4M International Business- University/College Preparation
 BOH4M Business Leadership: Management Fundamentals- University/ College Preparations
 CGW4C World Issues: A Geographic Analysis- College Preparation
 CGW4U World Issues: A Geographic Analysis- University Preparation
 CHY4U World History Since the Fifteenth Century- University Preparation
 COP2X Co-operative Education and Work Experience, 2 credit- Open level
 COP4X Co-operative Education and Work Experience, 4 credit- Open level
 ENG4C English- College Preparation
 ENG4E English- Workplace Preparation
 ENG4U English- University Preparation
 FSF4U Core French- University Preparation
 GLS4O Advanced Learning Strategies- Open Level
 HFA4U Nutrition and Health- University Preparation
 HFL4E Food and Healthy Living- Workplace Preparation
 HIP4O Personal Life Management- Open
 HSB4U Challenge and Change in Society- University Preparation
 HZT4U Philosophy: Questions and Theories- University Preparation
 MAP4C Foundations for College Mathematics- College Preparation
 MCT4C Mathematics for College Technology- College Preparation
 MCV4U Calculus and Vectors- University Preparation
 MDM4U Mathematics and Data Management- University Preparation
 MEL4E Mathematics for Work and Everyday Life- Workplace Preparation
 MHF4U Advanced Functions- University Preparation
 NDW4M Issues of Indigenous People In a Global Context- University Preparation
 OLC4O Ontario Literacy Course- Open
 PAD4O Outdoor Education- Open
 PAF4O Healthy Active Living Education - Open
 PLF4M Recreation and Healthy Active Living Leadership- University/ College Preparation
 SBI4U Biology- University Preparation
 SCH4C Chemistry- College Preparation

SCH4U Chemistry- University Preparation
SNC4E Science- Workplace Preparation
SNC4M Science- University/College Preparation
TCE4E Construction Technology: Electricity- Workplace Preparation
TDJ4M Technological Design- University/ College Preparation
TEJ4M Computer Engineering Technology- University/ College
TMJ4C Manufacturing Technology- College Preparation
TTC4C Transportation Technology- College Preparation
TTJ4C Transportation Technology- University/ College Preparation
TWJ4E Custom Woodworking- Workplace Preparation

LDSS Staff 2019-20

Staff email is usually the first name of the staff member and the last name of the staff member, separated by a period/dot. For example kimberley.crawford All staff are @ed.amdsb.ca We update this list each year, but staffing changes can occur throughout the school year.

Principal - Kimberley Crawford kimberley.crawford@ed.amdsb.ca
Vice-principal - Barry Brohman barry.brohman@ed.amdsb.ca
Vice-principal - Jenalyn Ignor jenalyn.ignor@ed.amdsb.ca

TBA